



THE SOUTHERN PROVINCE OF  
**KAPPA ALPHA PSI FRATERNITY, INC.**

*"Training for Leadership Since 1911"*

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## 2025 Undergraduate Chapter Website of the Year Petition

### Petition Instructions

The Southern Province Undergraduate Website of the Year Award is the award available to an undergraduate chapter for best website in the province. The undergraduate chapters nominated must have at least **seven (7) members** who are in “Good Standing” with the undergraduate chapter, Province, and Grand Chapter.

- A.) A chapter with at least **7 but not more than 20 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **small chapter** category;
- B.) A chapter with at least **21 but not more than 30 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **medium chapter** category;
- C.) A chapter with **more than 30 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **large chapter** category.

**The total number of members in “Good Standing” reported by the chapter will be verified by the Southern Province Achievement Committee by contacting IHQ to verify accuracy.**

Petitions for the alumni chapter website of the year award must be typed and submitted on a standard petition application from the Southern Province website. The completed petition application must be postmarked by the deadline of **February 8, 2025, and mailed as follows:**

- A) Send one (1) copy to the Achievement Committee Chairman  
B) Send one (1) copy to the Technology Committee Chairman  
C) Send one (1) copy to the Undergraduate Advisor Committee Chairman  
D) Send one (1) copy to each member of the Achievement Committee



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A mailing list of Southern Province Achievement Committee members is included with the Chairman's Letter, and can be located on the Southern Province web site. Below is the Technology Committee and Undergraduate Advisor Committee Chairmans's information:

Joseph Dean, (Technology Chairman), Montgomery (AL) Alumni Chapter  
506 Whistlewood Rd  
Montgomery, Alabama 36117  
Phone: (334) 590-2708  
Email [josephdeaniv@gmail.com](mailto:josephdeaniv@gmail.com)

Katdo Robinson, (Undergraduate Advisor Committee Chairman, Richmond Perrine (FL)  
Alumni Chapter  
11271 SW 234<sup>th</sup> Ter  
Miami, Florida 33032  
Phone: (305) 905-4689  
Email: [RobinsonKatdo@aol.com](mailto:RobinsonKatdo@aol.com)

**The petition is divided into three (3) parts:**

PART I – Background is general information that provides basic background information about the chapter.

PART II – Province Certification certifies that the Chapter is in **“Good Standing”** with the Province. **This section must be completed and sign by the Southern Province Polemarch, Southern Province Keeper of Exchequer, and Southern Province Keeper of Records which will be available to be downloaded from the Southern Province website!**

PART III – Areas of Achievement indicates the areas for which the Chapter's website will be considered.



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***Petition Application***

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**Name of Chapter**

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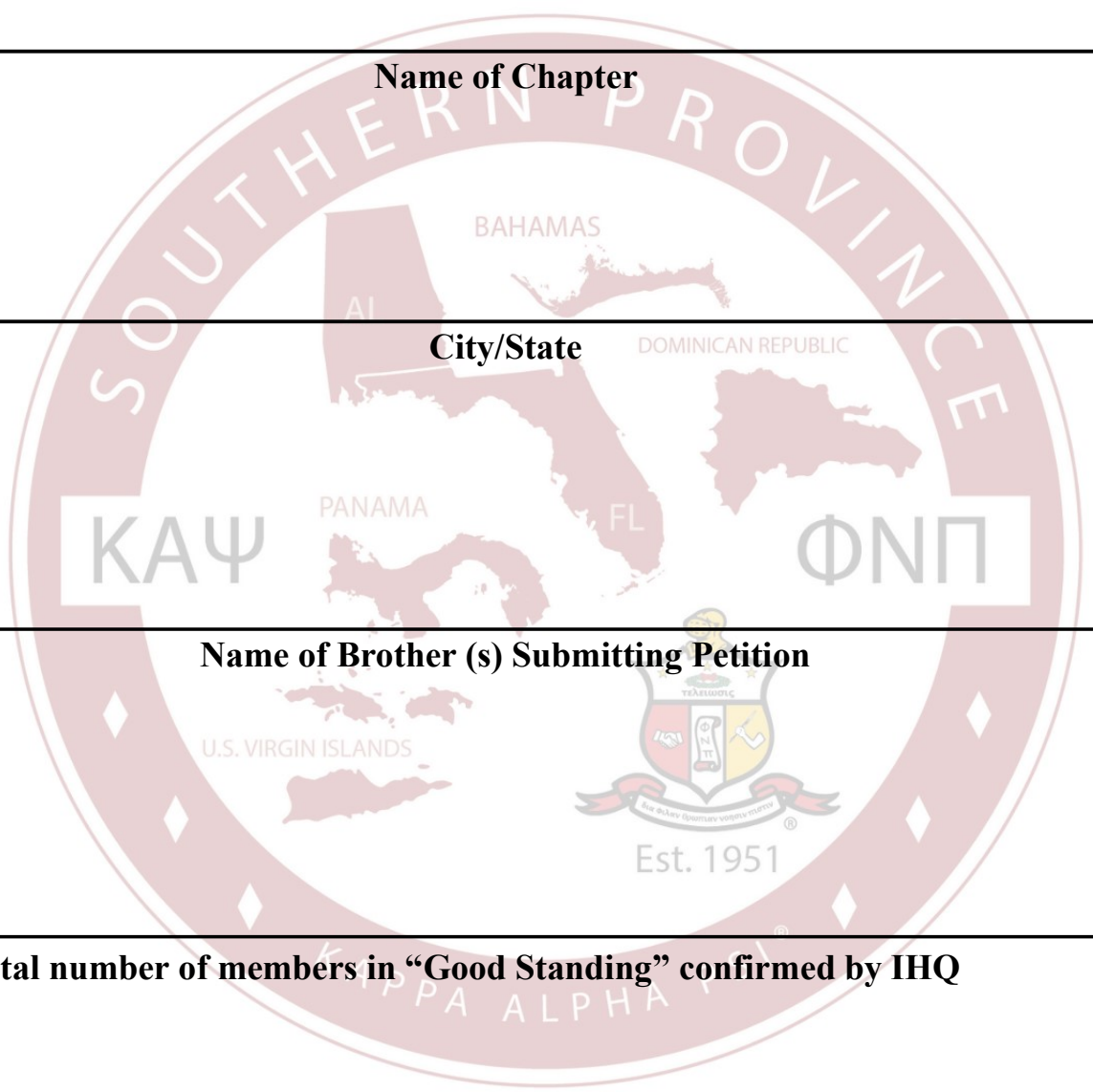
**City/State**

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**Name of Brother (s) Submitting Petition**

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**Total number of members in "Good Standing" confirmed by IHQ**





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## PART I: Background

Chapter Name: \_\_\_\_\_

Charter Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Chapter Financial Membership: \_\_\_\_\_ Life Member: \_\_\_\_\_ Subscribing Life Members: \_\_\_\_\_

**Polemarch**

**Signature**

**Date**

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Current Contact Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**Keeper of Records**

**Signature**

**Date**

Email Address \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Current Contact Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_



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## PART II: Province Certification

**This form must be signed and dated by each Southern Province Officer Below!**

We, the undersigned do hereby certify that the above Chapter is in good standing with the Southern Province, and has paid all required dues and assessments imposed by our Province. We further attest that the Southern Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity nor are there any allegations pending against the Chapter what would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the Southern Province Alumni Chapter of the Year Award of Kappa Alpha Psi Fraternity, Inc.

**Jason M. Jones**

**Province Polemarch**

**Signature**

**Date**

**Gregory L. Williams**

**Province Keeper of Records**

**Signature**

**Date**

**Ralph A. Altice**

**Province Keeper of Records**

**Signature**

**Date**



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**\*\*Copy of this page must be included with each copy of the submitted petition\*\***

## PART III: Areas of Achievement

Chapters are given the autonomy to answer each petition question in their own unique manner. All responses to the petition questions must be typed. Use as many pages as deem necessary to express the achievements of the chapter. Attach any additional documents, newspaper articles, programs, or pictures to support the responses of the petition questions below:

- 1. Overall Design:** Your site should be pleasing to the eye, with consistent layout from page to page. If you use a "theme" on your site, some attempt should be made to make it "yours". Your colors and graphics should complement each other. Your fonts should be easy to read and site appropriate. You should not force your viewers to download a font to "see the site as it was intended to be seen". Each inconsistent design element (different layout, formatting, or inconsistent font changes) will cause two points to be deducted. Any horizontal scroll caused by poor planning or design will cause a loss of five points. The site's title is also important for Bookmarking. It should reflect the appropriate chapter or province name and not just "Kappa Alpha Psi" etc. **(15 points).**
- 2. Navigation:** Navigation is very important. It should be easy for people to get around on your site, without resorting to use of the browser's back and forward buttons. Your navigation should be consistent from page to page, and located in the same place on each page. If you use a Java Script navigational system, you must also have text links on the page. Each instance of inconsistent navigation will cause a two-point deduction **(10 points).**
- 3. Accessibility:** While we don't expect every site to be 100% accessible, we will check for appropriate graphic Alt tags. For more information on Accessibility, please refer to: Each graphic not properly tagged will cause a deduction of two points **(10 points).**
- 4. Spelling/Grammar:** Take the time to run spell-check on your site. Have someone else read it for grammatical errors. Then, do it again. Each spelling or grammatical error found will cause two points to be deducted **(15 points).**



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5. **Links:** Do all of your internal and external links, including graphics, work in both Netscape and Internet Explorer? Each broken link will cause two points to be deducted. Other Kappa links are an important consideration:  
Regional Kappa chapter links are worth 5 pts. (collectively)  
Provincial links are worth 5pts. (collectively)  
National links are worth 5pts. (collectively)  
Other worthwhile links such Greek sites; scholarship information; Roberts Rules of Order etc. are worth 5pts. (collectively) **(25 points).**
6. **Graphics:** Are they yours? If not, did you appropriately credit them? Are they crisp and clear visually? Do they download quickly? Do they complement your site? Are they appropriately tagged? Stolen graphics or copyrighted materials not appropriately credited will immediately stop the evaluation. Use of the "Playboy" logo will disqualify the application. Each fuzzy, unoptimized, or untagged graphic will cause a loss of two points. Are your animations appropriate for your site? A "lake applet" used on a graphic of a building just because it's "pretty" isn't an appropriate use. Use of animated gifs, just because you can, will count against you here. Inappropriate animation will cause a five-point deduction. A "Flash" introduction without a "skip introduction option" is a (5 pt.) deduction.  
Kappa Colors are Crimson & Cream, but since colors are hard to match on various computers, points should not be deducted (this year) for the wide color variations of "Red & White\Cream" etc. Points should be added for appropriate color schemes that foster "readability" and reflect an "understanding" of colors.  
Is the Kappa Crest prominently displayed throughout the site? (5pts.)  
Improper (any) display of the Kappa Diamond leads to an automatic 25-point deduction **(30 points).**
7. **Informative:** Does your site cover the topic it's intended to, or does it cover many topics with no focus? Will your visitors leave feeling like they have learned something? Is the Kappa Alpha Psi story clearly told on your site? Are the descriptions of the national, provincial and local bodies adequately explained (5pts. for each)? For example, does your site include criteria and methodology for becoming a Kappa? Is our prohibition and distaste for hazing explicitly and implicitly stated? Is there both local and national history included? Are local, regional and national programs highlighted on your site? Are local programs shown to have an impact on the local community? Are some local programs tied to national programs? **(35 points)**
8. **Originality:** Does your site's content show individuality, or have you just copied information from another site? **(5 points)**



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**9. Organization:** Your site should be laid out in an organized manner, with content appropriately divided. Any page, which requires more than four (4) “page downs”, will cause a three-point deduction. Long pages should have a "Return to Top" method **(5 points)**.

**10. Interactivity:** Interactivity with your site's visitors will keep them coming back and shows your desire to continue and improve your site. Do you have a poll, a guestbook, a member forum, an awards program, or a newsletter? **(10 points)**

