



THE SOUTHERN PROVINCE OF

# KAPPA ALPHA PSI FRATERNITY, INC.

"Training for Leadership Since 1911"

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## 2024 Southern Province Chapter of the Year Chair Letter

**To:** Southern Province Alumni & Undergraduate Chapters  
**From:** Timothy Dawkins, Chairman Southern Province Achievement Committee  
**Date:** January 17, 2024  
**Subject:** 2024 Southern Province Chapter of the Year Award

The 74th Southern Province Council is vastly approaching; the local chapter committees are working to complete the 2024 Undergraduate and Alumni Chapter of the Year petition applications. All active chapters in "Good Standing" will be able to login to Kappaorg.com and review the following documents for the Southern Province Chapter of the Year petition:

- ❖ **2024 Undergraduate Chapter of the Year Award Petition Application**
- ❖ **2024 Alumni Chapter of the Year Award Petition Application**
- ❖ **Mailing list of the Southern Province Achievement Committee Members**

### Helpful Tips

- ❖ Thoroughly review page 1 of the petition instructions
- ❖ Make sure page 3 is the first page of the (**undergraduate & alumni**) submitted Chapter of the Year Award Petition
- ❖ Make sure page 4 (**Part 1: Background**) is the second page of the (**undergraduate & alumni**) submitted Chapter of the Year Award Petition
- ❖ Make sure page 5 (**alumni only**) **Part II: Province Certification** or page 6-8 (**undergraduate only**) **Part II: College/University Certification and Part III: Province Certification**) is the third page of the submitted Chapter of the Year Award Petition
- ❖ Make sure page 5 (**alumni**), **Part III: Areas of Achievement** or page 9 (**undergraduate only**) **Part IV: Areas of Achievement** is the fourth page of the submitted Chapter of the Year Award Petition. Chapters can use as many pages as deem necessary to give unique and creative style to the responses of the petition questions.

**The postmarked deadline for all packages to be in compliance of the rule will be Friday, March 15, 2024. NO EXECPTIONS!**



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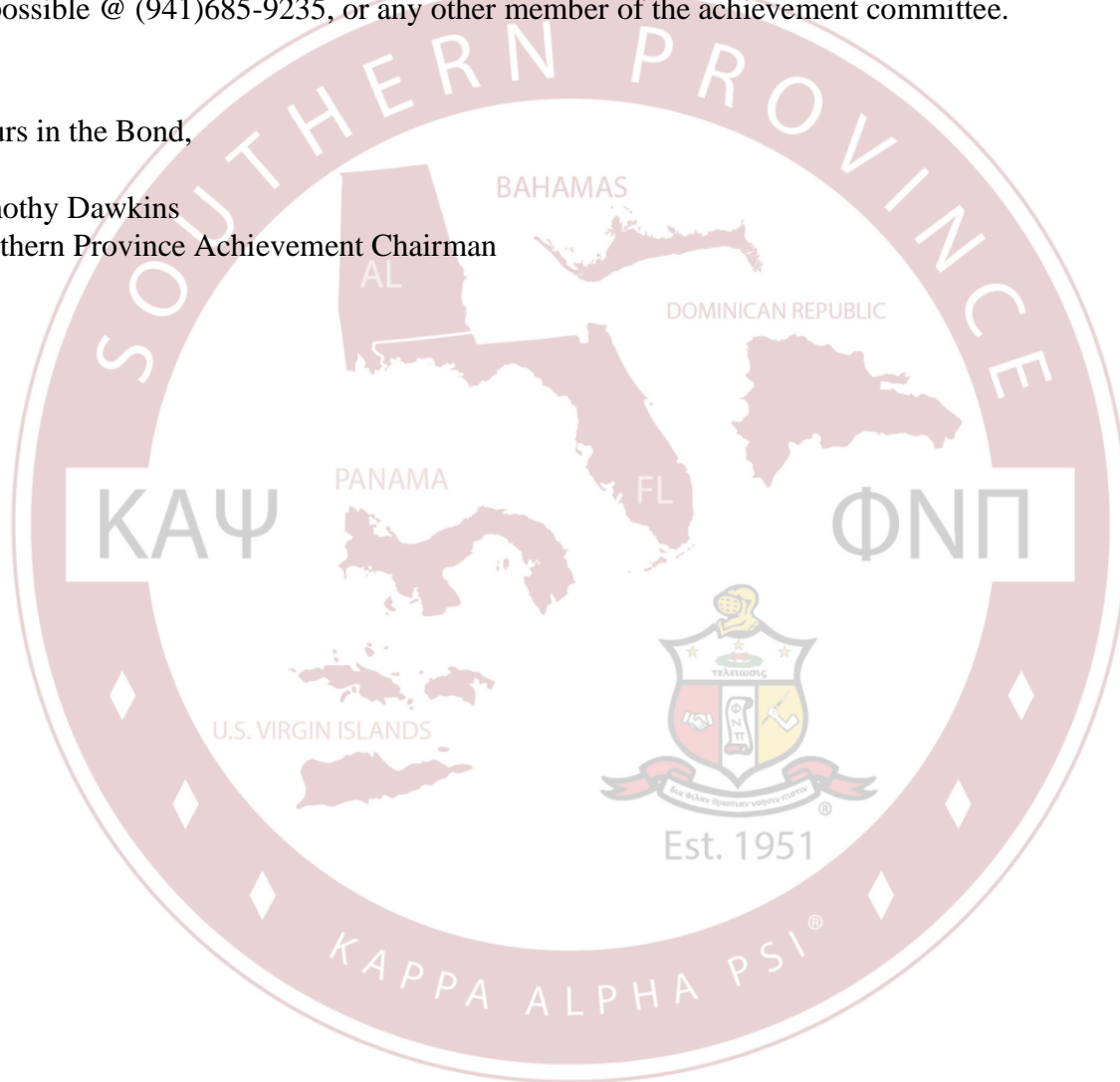
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**Nothing in lieu of a paper copy of the petition application will be accepted. Meaning, no electronic copies, no video recording, and no email copies will be accepted by the Southern Province Achievement Committee members.**

If you have any questions, suggestions, or concerns, please do not hesitate to contact me as soon as possible @ (941)685-9235, or any other member of the achievement committee.

Yours in the Bond,

Timothy Dawkins  
Southern Province Achievement Chairman





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## 2024 Southern Province Achievement Committee Contact Information

- ❖ Timothy Dawkins, (Chairman), Sarasota (FL) Alumni Chapter  
3914 78th Drive E.  
Sarasota, FL 34243  
Phone: (941) 685-9235  
Email: tim.dawkins1@yahoo.com
- ❖ Bobby Dubose, Ft. Lauderdale (FL) Alumni Chapter  
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Ft. Lauderdale, FL 33311  
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- ❖ Don Gilbert, Miramar-Pembroke Pines (FL) Alumni Chapter  
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## 2024 Alumni Chapter of the Year Petition

### Petition Instructions

The Southern Province Alumni Chapter of the Year Award is the highest award available to alumni chapters for outstanding achievement. The alumni chapters nominated must have at least **ten (10) members** who are in **"Good Standing"** with the alumni chapter, Province, and Grand Chapter.

- A.) A chapter with at least **10 but not more than 30 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **small chapter** category;
- B.) A chapter with at least **31 but not more than 60 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **medium chapter** category;
- C.) A chapter with **more than 61 members** in good standing with the Fraternity at the Grand Chapter, Province and chapter levels is in the **large chapter** category.

The total number of members in "Good Standing" reported by the chapter will be verified by the Southern Province Achievement Committee by contacting IHQ to verify accuracy.

Petitions for the alumni chapter of the year award must be typed and submitted on a standard petition application from KappaOrg.com. **The completed petition form must be postmarked by the deadline of March 15, 2024. NO EXCEPTIONS!**

- A) Send one (1) copy to the Achievement Committee Chairman  
B) Send one (1) copy to each member of the Achievement Committee

A mailing list of Southern Province Achievement Committee members is included with the Chairman's Letter and can be located on KappaOrg.com.



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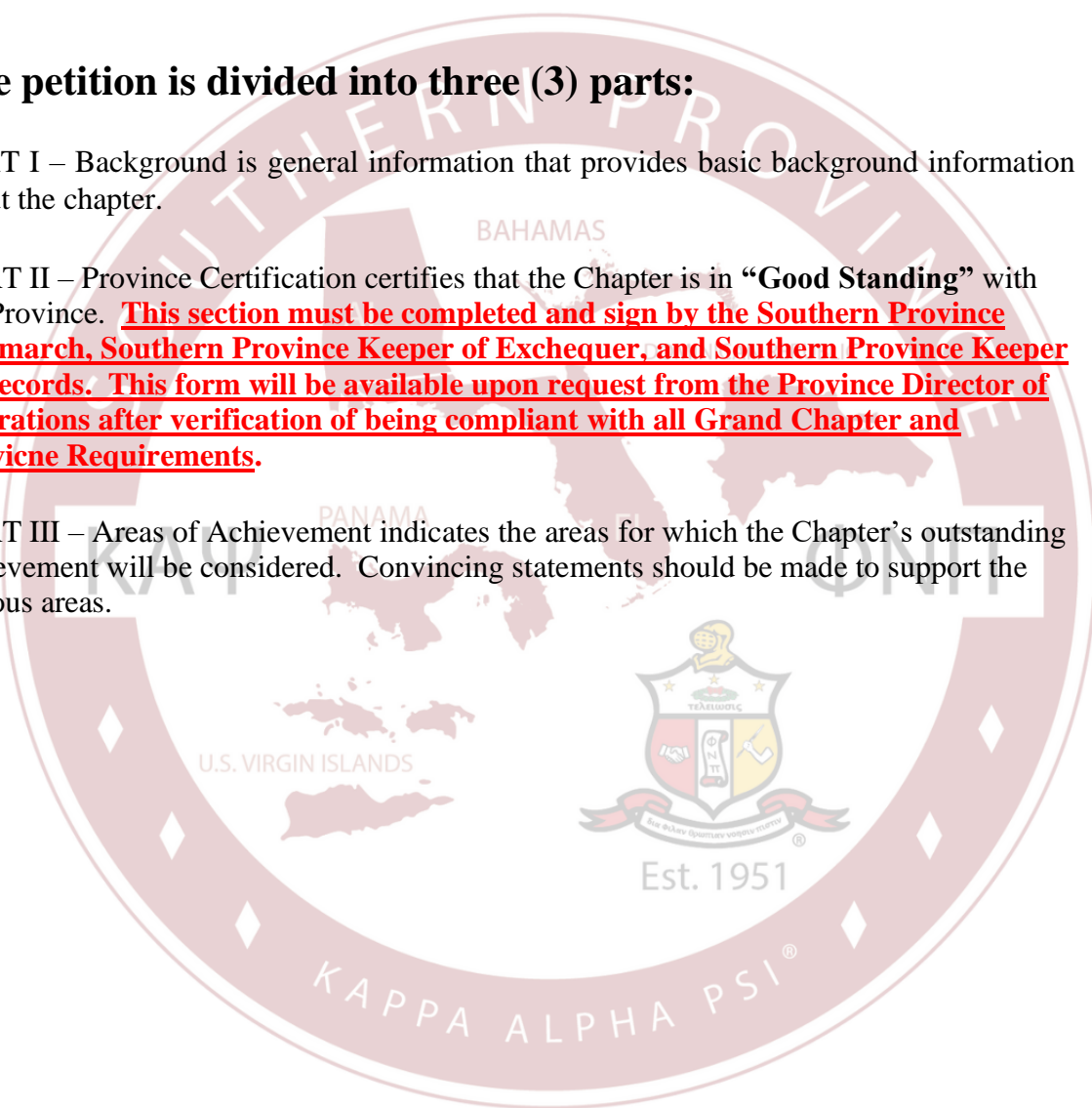
The completed petition application must be supported with documentation. The documentation may include official letters, printed programs, brochures, newspaper articles, pictures, **none of which will be returned.**

## The petition is divided into three (3) parts:

PART I – Background is general information that provides basic background information about the chapter.

PART II – Province Certification certifies that the Chapter is in “**Good Standing**” with the Province. **This section must be completed and sign by the Southern Province Polemarch, Southern Province Keeper of Exchequer, and Southern Province Keeper of Records. This form will be available upon request from the Province Director of Operations after verification of being compliant with all Grand Chapter and Province Requirements.**

PART III – Areas of Achievement indicates the areas for which the Chapter’s outstanding achievement will be considered. Convincing statements should be made to support the various areas.





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*Petition Application*

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**Name of Chapter**

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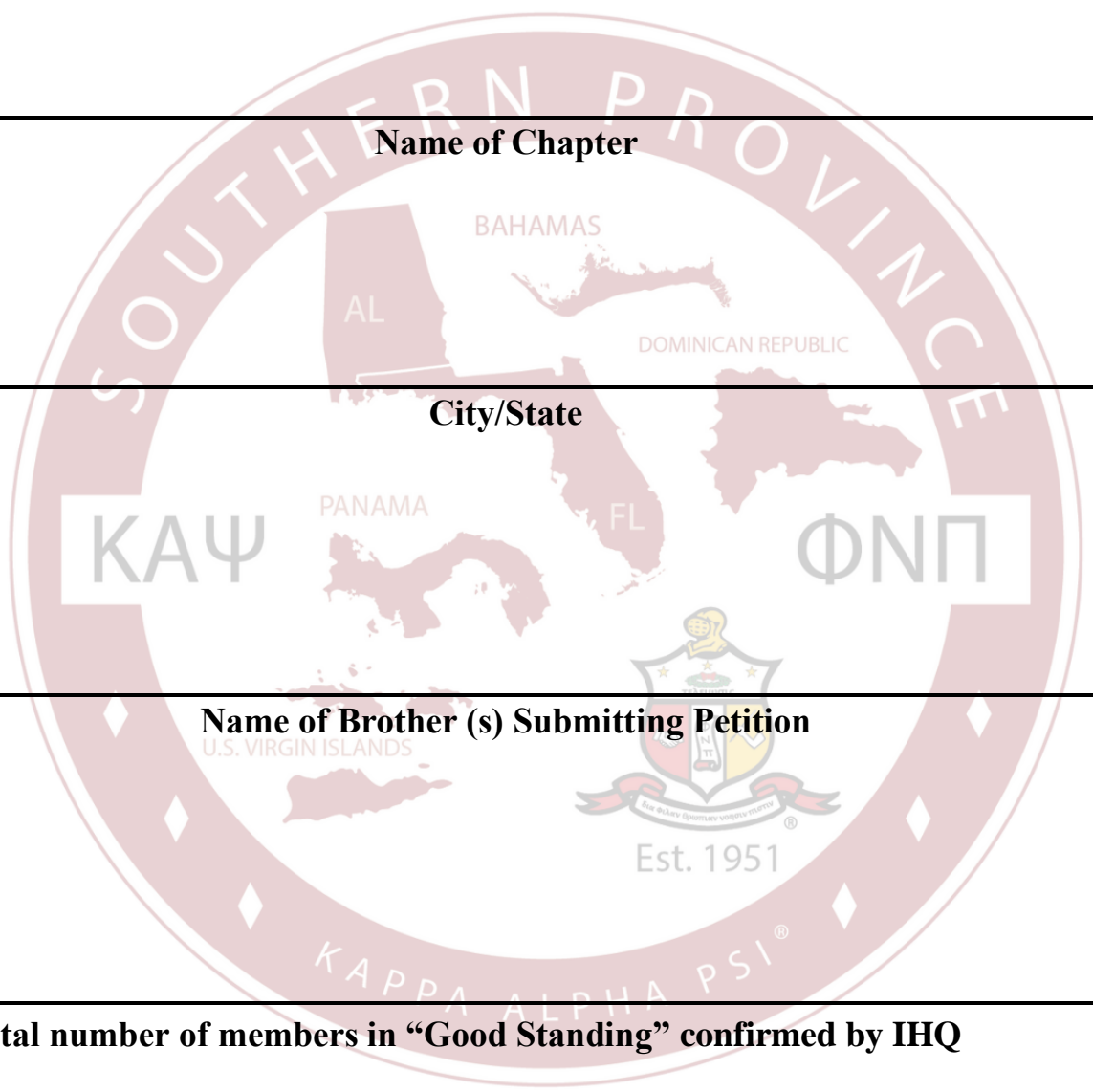
**City/State**

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**Name of Brother (s) Submitting Petition**

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**Total number of members in "Good Standing" confirmed by IHQ**





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**PART I: Background**

Chapter Name: \_\_\_\_\_

Charter Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Chapter Financial Membership: \_\_\_\_\_ Life Member: \_\_\_\_\_ Subscribing Life Members: \_\_\_\_\_

\_\_\_\_\_  
**Polemarch** **Signature** **Date**

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Current Contact Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_  
**Keeper of Records** **Signature** **Date**

Email Address \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Current Contact Number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_



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## PART II: Province Certification

**This form must be signed and dated by each Southern Province Officer Below!**

We, the undersigned do hereby certify that the above Chapter is in good standing with the Southern Province and has paid all required dues and assessments imposed by our Province. We further attest that the Southern Province has not been notified that the Chapter is the subject of any pending disciplinary action by any level within Kappa Alpha Psi Fraternity nor are there any allegations pending against the Chapter what would subject it to any disciplinary action. To the best of our knowledge, this petition presents a true and accurate statement of the eligibility and qualification of the Chapter for the Southern Province Alumni Chapter of the Year Award of Kappa Alpha Psi Fraternity, Inc.

**Jason M. Jones**

**Province Polemarch**

**Signature**

**Date**

**Cleveland Ferguson III, Esq.**

**Province Keeper of Records**

**Signature**

**Date**

**Ralph A. Altice**

**Province Keeper of Records**

**Signature**

**Date**





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**\*\*Copy of this page must be included with each copy of the submitted petition\*\***

### **PART III: Areas of Achievement**

Chapters are given the autonomy to answer each petition question in their own unique manner. All responses to the petition questions must be typed. Use as many pages as deem necessary to express the achievements of the chapter. Attach any additional documents, newspaper articles, programs, or pictures to support the responses of the petition questions below:

1. State the goals and objectives of the Chapter for the previous year and the results **(10 points)**.
2. Describe briefly the Chapter's budget; its development, sources of funds; distribution of resources and relationship to goals stated in item #1 **(5 points)**.
3. Describe the Chapter's Guide Right Program **(15 points)**.
4. Does the Chapter sponsor an undergraduate chapter? If so, name the undergraduate chapter and give a description of the chapter's interaction with the chapter. Also include a statement on any financial support provided to the chapter. Attach a letter of support from the undergraduate chapter **(5 points)**.
5. Describe the Chapter's involvement with programs of goals announced by the Grand Chapter and Province Council (include names of programs/goals) **(20 points)**.
6. Describe the Chapter's involvement within the community. Identify activities under the following headings: a) political action; b) social action; c) scholarship support; d) community service; and e) contributions to charitable and non-profit organizations **(15 points)**.
7. Describe the Chapter's reclamation and retention efforts **(10 points)**.
8. Describe any Chapter events that have involved a collaboration between your chapter and at least 1 other chapter in the Province **(15 points)**.
9. Give the names of the Chapter Brothers who hold an elective or appointed office or committee membership at the Province or Grand Chapter level **(5 points)**.